



**GOVERNMENT OF JAMMU AND KASHMIR**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**Civil Secretariat, J&K**

**Subject: Constitution of Disaster Management Committees at Block and Panchayat Level in the Union territory of Jammu & Kashmir**

**Government Order No.:1314-JK(GAD) of 2025**

**Dated:08.10.2025**

Sanction is hereby accorded to the constitution of Disaster Management Committees at Block and Panchayat Level in the Union territory of Jammu and Kashmir, comprising the following:

**A. Block Level Committee(s):**

|    |                                                                                          |                     |
|----|------------------------------------------------------------------------------------------|---------------------|
| 01 | Chairman,<br>Block Development Council                                                   | Chairperson         |
| 02 | Tehsildar                                                                                | Member              |
| 03 | Block Development Officer                                                                | Member<br>Secretary |
| 04 | Child Development Project Officer,<br>ICDS                                               | Member              |
| 05 | Concerned Assistant Engineer(s) of<br>REW, PDD, Jal Shakti and PWD<br>(R&B)              | Member(s)           |
| 06 | Block Medical Officer                                                                    | Member              |
| 07 | Zonal Education Officer (ZEO)                                                            | Member              |
| 08 | Accounts Officer/Statistical Officer                                                     | Member              |
| 09 | Representative from Fire and<br>Emergency Department, wherever<br>available in the Block | Member              |
| 10 | Two Sarpanches<br>(to be nominated by Chairman Block<br>Development Council)             | Member(s)           |

***Assistant Commissioner, Panchayat (ACP) shall act as the Chairperson of the Disaster Management Committee at the Block Level in the absence of Panchayati Raj Institutions at the Block Level.***

**Terms of reference:**

- i. To create and maintain disaster management facilities at Block Development Council Level.
- ii. To constitute disaster management committees at Block Level and to identify and register Civil Defense Committees.
- iii. To identify youth for disaster management training at Block Level.

- iv. To assist district administration and Halqa Panchayat in providing relief and compensation to the victims of disasters.
- v. To conduct mitigation programmes with regard to disaster management.

**B. Panchayat Level Committee(s):**

|    |                                                                  |                  |
|----|------------------------------------------------------------------|------------------|
| 01 | Sarpanch                                                         | Chairperson      |
| 02 | Naib Tehsildar/Patwari                                           | Member           |
| 03 | Medical Officer posted in Sub-Centre located in the Panchayat    | Member           |
| 04 | Headmaster of Middle School/High School located in the Panchayat | Member           |
| 05 | Junior Engineer(s) from REW, PDD, Jal Shakti, PWD (R&B)          | Member           |
| 06 | Secretary Panchayat                                              | Member Secretary |
| 07 | Panchayat Accounts Assistant                                     | Member           |
| 08 | Any two Panches (to be nominated by Sarpanch)                    | Member(s)        |
| 09 | Local Volunteers                                                 | Invitee(s)       |

***The Block Development Officer (BDO) shall act as the Chairperson of the Disaster Management Committee at Panchayat Level in absence of Panchayati Raj Institutions at the Panchayat Level.***

**Terms of reference:**

- i. To conduct survey for identification of disaster-prone localities.
- ii. To create and maintain disaster management facilities.
- iii. To identify local resources in the form of manpower and funds to meet the eventuality of disaster.
- iv. To create disaster Management Committees at village level and to identify and register Civil Defense Personnel.
- v. To identify youth for disaster management training.
- vi. To provide relief and compensation to victims of disaster with Halqa Panchayat's Own resources and as per the guidelines issued by the government.

**By Order of the Government of Jammu and Kashmir.**

**Sd/-**

**(M. Raju) IAS**

Commissioner/Secretary to the Government

No. GAD-ADM0IV/97/2025-09-GAD

Dated:08.10.2025

Copy to the:

1. Financial Commissioner (Additional Chief Secretary), Jal Shakti Department.
2. Financial Commissioner (Additional Chief Secretary), Power Development Department.

3. Principal Secretary to the Government, Public Works Department.
4. Principal Secretary to the Government, Home Department.
5. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
6. Joint Secretary (JKL), Ministry of Home Affairs, GoI, New Delhi.
7. Commissioner/Secretary to the Government, Social Welfare Department.
8. Secretary to the Government, Revenue Department.
9. Secretary to the Government, School Education Department.
10. Secretary to the Government, Health & Medical Education Department.
11. Secretary to the Government, Rural Development & Panchayati Raj Department.
12. Divisional Commissioner, Jammu/Kashmir.
13. All Deputy Commissioners.
14. Director Information, J&K.
15. Director, Archives, Archaeology & Museums, J&K.
16. OSD/Private Secretary to Hon'ble Chief Minister, J&K.
17. Private Secretary to the Chief Secretary, J&K.
18. Private Secretary to Commissioner/Secretary to the Government, General Administration Department. s
19. Private Secretary to Advisor to Hon'ble Chief Minister, J&K.
20. Government Order file/Stock file/Website, GAD "*Hindi and Urdu versions shall follow*".

  
(Shakeeb Arsallan) JKAS 01/01/25

Under Secretary to the Government