



**GOVERNMENT OF JAMMU AND KASHMIR**  
**GENERAL ADMINISTRATION DEPARTMENT**  
CIVIL SECRETARIAT, J&K

**Subject: Appointment of Junior Assistants in the J&K Secretariat (Subordinate) Service.**

**Reference: JKSSB-Scry/2/2025-06 (E-7628025) dated 25.04.2025 from J&K Services Selection Board.**

**Government Order No.804-JK(GAD) of 2025**  
**Dated:27.06.2025**

On the recommendations of the J&K Services Selection Board, sanction is hereby accorded to the appointment of following candidates as Junior Assistants in the J&K Secretariat (Subordinate) Service in the Pay Level-4 (Rs 25500-81100), with immediate effect:

S. No.	Name (Mr./Ms.)	Parentage	Address	Category
1.	Tariq Ahmad	Farooq Ahmad Khan	H.No. 56, Beehama, Ganderbal-191201	OM
2.	Mohd Taskeen Katoch	Abdul Latief Katoch	H.No. 57 ward No. 02, Maitra Govindpura Ramban-182144	OM/RBA
3.	Yasir Nisar	Nisar Ahmad Wani	Mahirad-Utterpora, Puchal Pulwama- 192301	OM
4.	Sandeep Singh	Prem Singh	Chiani Majalta, Udampur-182127	OM
5.	Vivek Sharma	Manohar Lal Sharma	H.No. 143-B, Lane No. 06 Lakkar Mandi, Jammu North-180007	OM
6.	Umaid Manzoor	Manzoor Ahmad Shah	Seer Hamdan, Mattan Anantnag-192129	OM
7.	Pardeep Kumar Sharma	Raj Kumar Sharma	Dera Ganotra Bari Brahmana, Samba- 181133	OM
8.	Shubham Sharma	Ganesh Dass	Gosian Ghrattal, Mairamandrian Jammu-181201	OM/RBA
9.	Gourav Singh Charak	Joginder Singh	Gandli R.S. Pura Jammu-181111	OM
10.	Aayushi Mahajan	Ajay Mahajan	H.No. 287/I, Sector 2, Durga Nagar, Talab Tillo-Jammu-180002	OM
11.	Aadil Nissar	Nissar Ahmad Reshi	Safapora, Lar Ganderbal-193504	OM
12.	Roshan Kumar	Girdhari Lal	Kangrail, Bhalwal Jammu-181206	OM/ESM
13.	Vishal Bharti	Kartar Nath	Matlote, Reasi-182313	SC
14.	Sidharth Bhardwaj	Baldev Raj	Bri-kamila, Vijaypur Samba-181143	SC
15.	Anwar Ul Haq	Mohd Aslam	Chikri Ban, Mandi Poonch-185102	ST
16.	Tariq Aziz	Khadim Hussain	Jhulass, Haveli Poonch-185101	ST

17.	Mohd Shahid	Mohd Sadiq	Kalas Thanna Mandi, Rajouri-185212	ST
18.	Natish Verma	Ashok Kumar	Kore Punnu, Marheen, Kathua-184151	OSC
19.	Vikram Singh	Dalwan Singh	Chack Kahana, Marheen Kathua-184141	ALC/IB
20.	Rajat Khajuria	Rakesh Kumar	Bamnal, Bishnah Jammu-181132	ALC/IB/H CL
21.	Lukhman Shah	Liqat Ali	Mulass Shajroo Mahore, Reasi-182313	RBA
22.	Sahil Ahmed	Riaz Ahmed	Basti Bhaderwah, Doda-182222	RBA
23.	Showkat Ahmad Sofi	Gulam Nabi Sofi	Khag, Budgam-193411	RBA
24.	Kapil Sharma	Narinder Kumar Sharma	Dhar Bagla, Rajouri-185151	PSP
25.	Rajat Choudhary	Bishan Lal Choudhary	H.No. 188, Ward No. 05, Raipur, Satwari Jammu Cantt-180003	EWS
26.	Deepika Padha	Rampal Padha	H.No. 584 Lane No. 06, Lakkar Mandi Jani Pur, Jammu-180007	EWS

The appointees shall report to the Additional Secretary to the Government, General Administration Department (Establishment), within a period of twenty one (21) days from the date of issuance of this order failing which they shall forego their right to appointment, and the same shall be deemed to have been cancelled *ab-initio* without any further Notice.

The appointees shall be allowed to join only on the production of the following certificates (in original) to be verified subsequently:

- i) Academic/Qualification Certificates.
- ii) Matriculation/Date of Birth Certificate.
- iii) Health Certificate from the concerned Chief Medical Officer of the District.
- iv) Domicile Certificate issued by the Competent Authority.
- v) Valid relevant Category Certificate, if any, applicable.

The appointment of the above candidates shall further be subject to the following conditions:

- a. Each appointee shall give an undertaking in the shape of an affidavit to the effect that if on verification, his/her Qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, his/her appointment as Junior Assistant in the J&K Secretariat (Subordinate) Service shall be deemed to have been cancelled *ab-initio* and the legal action as warranted under rules shall be initiated against him/her.
- b. That if the candidate has taken loan for self employment from DIC/Employment Department, to be ascertained from the District Industries Centre (DIC) and District Employment & Counseling Centre of the domicile District, he/she shall relinquish the proprietorship of unit/enterprise and also stakes, if any, in such self-employment unit/enterprise before joining the Government

- service. He/she shall be required to repay the entire loan liability in suitable EMIs to be worked out by the DDO concerned from his/her salary. DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes, if any, in such a self-employment unit/enterprise and recovery to be made and also personally monitor its recovery.
- c. The salary of the appointees shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate is received from the concerned Authorities/Agency.
  - d. The appointees shall be on probation for a period of two years.
  - e. The appointment of the candidates shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
  - f. The inter-se-seniority of the appointees in the J&K Secretariat (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.
  - g. The appointment of the above appointees shall be subject to outcome of writ petition(s), if any, pending before Competent Court of law.

**By order of the Government of Jammu and Kashmir.**

**Sd/-**

(M. Raju) IAS

**Commissioner/Secretary to the Government**

Dated: 27.06.2025

No. GAD-ESTB/97/2025-09-GAD

Copy to:

1. Director, Information, J&K, with the request to kindly get this order published in all leading dailies both at Srinagar and Jammu for information of the concerned.
2. Director, Estates Department, Jammu/Kashmir.
3. Director, Archives, Archaeology and Museums, J&K.
4. Director Finance, General Administration Department.
5. Senior Superintendent of Police (Security), J&K Civil Secretariat.
6. Secretary, J&K Services Selection Board.
7. OSD/Private Secretary to Hon'ble Chief Minister, J&K.
8. Private Secretary to Chief Secretary, J&K.
9. Private Secretary to Commissioner/Secretary to the Government, GAD.
10. Concerned candidate for information and compliance.
11. Government Order/Stock/Personal files/Website, GAD. **"Hindi and Urdu Versions shall follow."**

  
27.06.2025  
(Rohit Sharma) JKAS

**Additional Secretary to the Government**

  
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