

**Government of Jammu and Kashmir
General Administration Department
(Vigilance)**

Civil Secretariat; Jammu/Srinagar

Dated: 1st of January, 2025.

Subject: Online filling of Immovable Property Return (IPR) of the IAS officers - Instructions thereof.

Circular No.01-JK(GAD) of 2025

Dated:01.01.2025

Pursuant to the instructions issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, regarding filing of Immovable Property Returns (IPR) by the IAS Officers, various circular instructions have been issued by the GAD from time to time. In terms of Rule 16(2) of AIS (Conduct) Rules, 1968, every member of the service is required to submit his/her annual Immovable Property Return (IPR) by 31st January of this year, failure whereof constitutes good and sufficient reason for institution of disciplinary proceedings. Moreover, vide notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

2. An online module has been introduced w.e.f. 01.01.2017 in respect of IAS officers for online filing of IPR. Through this module, every IAS officer can submit his/her IPR either electronically or upload scanned copy of the manually filled in IPR. This online module closes automatically after the prescribed timeline of 31st January in respect of filing of IPR of preceding year.

3. In terms of the extant Rules, the IAS officers have to necessarily file IPRs electronically as there is no provision for submission of IPRs manually. The timely submission of IPRs, has assumed significance as in terms of DoPT's instruction late submission of IPR results in denial of vigilance clearance.

4. The IAS officers working in connection with the affairs of the Union territory of Jammu and Kashmir are, accordingly, advised to observe the above instructions in letter & spirit.

These instructions have been uploaded on GAD website www.jkgad.nic.in

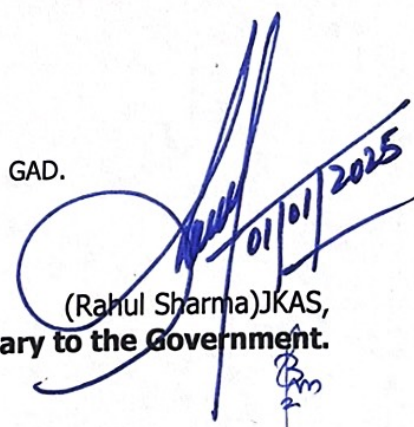
Sd/-

(M.Raju)IAS,

Commissioner/Secretary to the Government.

Copy to:

1. All concerned Officers.
2. Private Secretary to the Hon'ble Chief Minister, J&K.
3. Private Secretary to the Hon'ble Deputy Chief Minister, J&K.
4. Private Secretary to the Commissioner/Secretary to the Government, GAD.
5. I/c Website, GAD.


(Rahul Sharma)JKAS,
Under Secretary to the Government.