



**Government of Jammu and Kashmir**  
**General Administration Department**  
**Civil Secretariat, J&K.**

**Subject: Constitution of Committee to monitor the conduct of Departmental Promotion Committees.**

**Government Order No.: 2064-JK(GAD) of 2024**  
**Dated: 11.12.2024**

Sanction is hereby accorded to the constitution of Committee, comprising the following, for monitoring the referral of vacancies and conduct of Departmental Promotion Committees by Administrative Departments:-

1.	Additional Secretary to the Government (Administration)
2.	Deputy Secretary to the Government (Services)
3.	Deputy Secretary to the Government (Monitoring)
4.	Under Secretary to the Government (Monitoring)

**Terms of Reference:**

- i. To monitor and review on weekly basis, the following subjects:
  - a. Referral of vacancies (Gazetted) by Administrative Departments.
  - b. Conduct of DPCs by Administrative Departments.
- ii. To submit weekly report(s) in this regard for appraisal of the authorities.

**By Order of the Government of Jammu and Kashmir.**

**Sd/-**

**(Sanjeev Verma) IAS**

Commissioner/Secretary to the Government

No. GAD-ADM0IV/116/2024-09-GAD

Dated: 11.12.2024

Copy to the:-

1. All Administrative Secretaries.
2. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
3. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
4. Divisional Commissioner, Kashmir/Jammu.
5. All Deputy Commissioners.
6. Director, Archives, Archaeology & Museums.
7. OSD/Private Secretary to the Hon'ble Chief Minister.
8. Private Secretary to the Chief Secretary, J&K.
9. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
10. Private Secretary to Advisor to the Hon'ble Chief Minister.
11. Government Order/Stock file/Website, GAD. **"Hindi and Urdu versions shall follow".**

**(Shakeeb Arsallan) JKAS**

Under Secretary to the Government