

HIGH COURT OF JAMMU & KASHMIR AND LADAKH
(Office of the Registrar General at Srinagar)

Subject: Action plan for the District Judiciary in the UTs of Jammu and Kashmir & Ladakh- Issuance of Additional Guidelines.

CIRCULAR

No. 07 of 2024/RG

Dated: 19 .10.2024

In continuation to High Court Circular No. 08 of 2023/RG/GS dated 05.12.2023 and High Court Circular No. 09 of 2024/RG/GS dated 02.09.2024, regarding the subject captioned above, the following additional guidelines/directions are hereby issued for its adherence by the District Judiciary:-

1. The District Case Management Committees shall prepare a list of targeted cases for each Court within the District alongwith details, copy of which be sent to the Member Secretary SCMS Committee, High Court of J&K & Ladakh. The DCM Committee shall, in this regard, convene and hold meetings with the members of the Bar to ensure that the Bar members are fully engaged in & supportive of the efforts to reduce arrears.

The DCM Committee shall discuss & frame timelines and other necessary steps in consultation with Judicial Officers at the District level. Copy of the minutes of the DCM Committee meetings be sent to the Member Secretary SCMS Committee, High Court of J&K and Ladakh.

2. The Presiding Officer of each Court shall carry out a comprehensive physical verification of the case files in their Courts and the process shall be completed within one month. After completion of the physical verification, they shall reconcile the findings with the data shown on the National Judicial Data Grid/CIS and the compliance report with anomalies, if any, be immediately submitted to the Member Secretary SCMS Committee, High Court of J&K and Ladakh.
3. The Presiding Officer of each Court shall identify undated cases and make concerted efforts to assign hearing dates to each case as promptly as possible and shall send details of such cases to Member-Secretary SCMS Committee of the High Court.
4. The Presiding Officer of each Court shall ensure that if the record of an old/targeted case included in the action plan is/has been lost, efforts be made to reconstruct the record at the earliest by soliciting copies from the parties, retrieving relevant court orders etc. The DCM Committee shall ensure that such case files are reconstructed at the earliest after following proper procedure. Copy of the list of such cases and the details thereof

be sent to the Member Secretary SCMS Committee, High Court of J&K and Ladakh.

5. The Principal District Judges shall ensure and manage equitable distribution of old/target cases in the concerned courts within the district and discuss this aspect in the DCM Committee meetings. They shall make a comprehensive assessment of the current case load taking into account the complexity and nature of each case as also the expertise & experience of the judicial officers & the existing case load assigned to the judicial officers with a view to ensure that the cases are allocated in a manner that balances the work-load across judges and prevents one judge from being excessively burdened.

By Order

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19.10.24
(Shahzad Azeem)
Registrar General

Dated: 19.10.2024

No: 46709-52/RG/CS.

Copy of above forwarded to the:

1. Principal Secretary to Hon'ble the Chief Justice, High Court of J&K and Ladakh;
2. Secretary to Hon'ble Mr./Mrs Justice _____;
..... for kind information of their Lordships.
3. Registrar Vigilance, High Court of J&K and Ladakh, Srinagar for information and necessary action;
4. All Principal District and Sessions Judge, UTs of J&K and Ladakh for information and necessary compliance.
5. CPC e-Courts, High Court of J&K and Ladakh, Srinagar for information and with the request to upload the same on the official website of the High Court.
6. Incharge Library, High Court of J&K and Ladakh, Jammu/Srinagar for information and keeping the record of the same.

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19.10.24
Registrar General