



**Government of Jammu & Kashmir
General Administration Department
Civil Secretariat, J&K**

Subject: Nomination of Union territory Level Nodal Officers for sub theme MSME and Informal Employment in Urban Landscape.

Ref No: OM No. PS/Com/Secy/Sgr/2024 dated 10.09.2024 received from Housing & Urban Development Department.

**Government Order No.:1634-JK(GAD) of 2024
Dated:12.09.2024**

Sanction is hereby accorded to the nomination of following officers for submission of feedback forms as per prescribed format, on the sub theme "Micro, Small & Medium Enterprises (MSME) and informal employment in Urban Landscape" for the 4th National Chief Secretaries' Conference:

1	Mission Director, J&K Rural Livelihood Mission (along with AMDs and all District Coordinators).
2	Director, Skill Development Department, J&K (along with all HoIs of Polytechnics/ITIs)
3	Director Industries and Commerce Department, Jammu/Kashmir (along with District Nodal Officers, PM Vishwakarma)
4	Labour Commissioner, J&K (along with all ALCs)
5	Director, Entrepreneurship Development Institute, J&K.
6	All Secretariat Officers and HODs of the Industries and Commerce Department (not below the rank of Deputy Secretary)
7	All Secretariat Officers and HODs of the Skill Development Department (not below the rank of Deputy Secretary)
8	All Secretariat Officers and HODs of the Labour & Employment Department (not below the rank of Deputy Secretary)

It is further ordered that all nominated officers shall fill up the form (**enclosed**) mentioning therein their names, designations, service and batch in a time bound manner to the of Joint Director Planning, Housing & Urban Development Department by 15.09.2024 positively.

By order of Government of Jammu and Kashmir.

**Sd/-
(Sanjeev Verma) IAS
Commissioner/Secretary to the Government**


No. GAD-ADM0II/103/2024-09-GAD

Dated:12.09.2024

Copy to the:

1. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.

2. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
3. Commissioner/Secretary to the Government, Industries & Commerce Department.
4. Administrative Secretary, Rural Development & Panchayati Raj Department.
5. Administrative Secretary, Labour & Employment Department.
6. Administrative Secretary, Skill Development Department.
7. Director, Archives, Archaeology & Museums.
8. Private Secretary to the Chief Secretary, J&K.
9. Private Secretary to Commissioner/Secretary to Government, GAD.
10. Government Order/Stock file/Website, GAD. **"Hindi and Urdu versions shall follow"**.


(Shakeeb Arsallan) JKAS
Under Secretary to the Government

**Fourth National Chief Secretary Conference
Feedback Note**

Feedback Note (by all IAS officers / State Department Officers)

Section 1: Officer Name and Details:

- Name :
- Designation :
- Batch :
- Current Posting :

Section 2: Feedback for Fourth National Chief Secretaries' Conference

1. Name of the topic

(Choose from the topics of the conference)

2. Policy Gaps and Challenges

(Current policy challenges, administrative and implementing challenges with respect to the topic selected)

3. Potential Solutions

(Can potentially highlight new technology solutions, scope for convergence with other schemes/ programmes etc.)

**Fourth National Chief Secretary Conference
Feedback Note**

4. Best Practices

(Highlights the practices, which are sustainable, replicable, scalable, monitorable etc. Can also highlights the block/district/ State level practices)

Instructions for filing feedback note:

1. References :
 - In-text citing as well as the listing of all the references used for compiling the data and information.
 - Hyperlinks can be added in the document
2. Documentation style:
 - Microsoft Word - Paper Size A4 with one inch margin from all four sides
 - Font: Times New Roman
 - Font Size: Title 14 pt; Section Heading - 12 pt; Body Text 11 Pt ;
 - Line Spacing : 1.25
 - Use additional spacing for section heading with spacing (After) - 6 pt

ANNEXURE – B

Sl. No.	Department
1	Managing Director, AMDS, District coordinators of JKRLM
2	District coordinators of JKRLM
3	Principals of ITI's & Polytechnics – J&K
4	Director EDI, J&K
5	District Nodal Officers, PM VISHWAKARMA
6	Labour Commissioner J&K and his ALCs
7	Director Technical Education J&K
8	All HoDs/Secretariat Officials till Deputy Secretary Level of Departments of Industries and Commerce, Skill Development, and Labour of J&K