

**HIGH COURT OF JAMMU & KASHMIR AND LADAKH AT SRINAGAR
(Chief Justice's Secretariat)**

Subject:- Annual Character Rolls (ACRs) of the employees working in the Subordinate Judiciary of UTs of J&K and Ladakh.

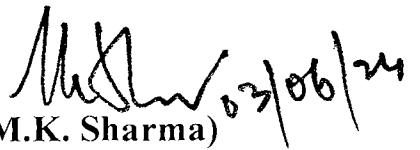
ORDER
No. 635 of 2024/Psy

Dated: 03/06/2024

The attention of all the Presiding Officers of the District Courts is again invited to the order issued by the Registrar General, High Court of J&K and Ladakh, vide No. 875 dated: 25-03-2006 and this Secretariat order No. 207 of 2021/Psy dated 09-04-2021 (copies enclosed) with a request to take early action in the matter in light of the said orders and forward the Annual Character Rolls (ACRs) for 2024 of all the ministerial staff working in their Courts within one week on receipt of this order. Subsequently, Annual Character Rolls (ACRs) for each year should be submitted to the Chief Justice's Secretariat by or before 31st January of the following year, with proper details in a sealed cover, marked with proper name, seal and signature of the Presiding Officer.

Any deviation shall be viewed seriously.

(By Order)

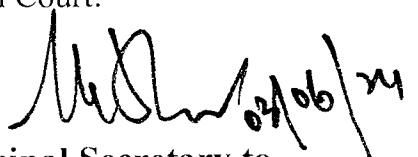

(M.K. Sharma)

**Principal Secretary to
Hon'ble the Chief Justice**

No. 833-40/Psy-572 Dated: 03/06/2024

Copy to the:

1. Registrar General, High Court of J&K and Ladakh.
2. Registrar Vigilance, High Court of J&K and Ladakh.
3. Registrar Rules, High Court of J&K and Ladakh.
4. Registrar Inspection, High Court of J&K and Ladakh.
..... for information
5. All Principal District & Sessions Judges of the UTs of J&K and Ladakh for information & necessary action. They are requested to circulate this order among all the Presiding Officers of Subordinate Officers working in their districts.
6. CPC e-Court, High Court of J&K and Ladakh, for information and with the request to upload same on the official website of the High Court.
7. Chief Librarian, High Court Wing, Jammu / Srinagar.
8. Order file.


**Principal Secretary to
Hon'ble the Chief Justice**