



**Government of Jammu and Kashmir**  
**General Administration Department**  
Civil Secretariat, J&K.

**Subject: Extension of timelines for recording of PARs for the year 2023-24 in respect of AIS officers.**

**Ref:** Letter bearing F.No. 11059/03/2024-AIS-III dated 27<sup>th</sup> May, 2024 from the Department of Personnel and Training, Government of India.

**Circular No. 13-JK(GAD) of 2024**  
**Dated: 06.06.2024**

The Department of Personnel & Trainings, Government of India vide O.M. bearing F.No.11059/03/2024-AIS-III dated 27<sup>th</sup> May, 2024 has extended the timelines for filing online Performance Appraisal Reports (PARs) in respect of the All India Service (AIS) officers on the SPARROW Portal as under:-

<b>Activity</b>	<b>Existing Timeline</b>	<b>Revised Timeline</b>
Self Appraisal for current year	31 <sup>st</sup> May, 2024	30 <sup>th</sup> June, 2024
Appraisal by Reporting Authority	31 <sup>st</sup> July, 2024	31 <sup>st</sup> August, 2024
Appraisal by Reviewing Authority	30 <sup>th</sup> September, 2024	31 <sup>st</sup> October, 2024
Appraisal by Accepting Authority	31 <sup>st</sup> December, 2024	31 <sup>st</sup> December, 2024

The aforesaid relaxation is being accorded as a one time measure for the assessment year 2023-24 only.

Accordingly, the above revised timelines are hereby notified for the information of all the **All India Service Officers** posted in the Union Territory of Jammu and Kashmir for compliance.

Sd/-  
(Sanjeev Verma)IAS,  
**Commissioner/Secretary to the Government.**

No.GAD-SERV0IAS/185/2021-02-GAD

Dated: 06.06.2024

Copy to the:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. Director General, J&K Institute of Management, Public Administration and Rural Development.
4. All Principal Secretaries to the Government.
5. Principal Secretary to Hon'ble Lieutenant Governor.
6. Joint Secretary (JKL), Ministry of Home Affairs, Government of India.
7. All Commissioner/Secretaries to the Government.

*Sanjeev Verma*  
06.06.2024

8. Chief Electoral Officer, J&K.
9. Divisional Commissioner, Kashmir/Jammu.
10. Principal Resident Commissioner, J&K Government, New Delhi.
11. Chairperson, J&K Special Tribunal.
12. All Heads of the Department/Managing Directors.
13. All Deputy Commissioners.
14. Secretary, J&K Public Service Commission.
15. Director, Archives, Archaeology and Museums, J&K.
16. Director Information, J&K.
17. Director Estates, Kashmir/Jammu.
18. Secretary, J&K Services Selection Board.
19. General Manager, Government Press, Jammu/Srinagar.
20. Private Secretary to Advisor (B) to Lieutenant Governor.
21. Private Secretary to Chief Secretary.
22. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
23. Incharge website, GAD.
24. Circular /Stock file. *"Hindi and Urdu version order shall follow"*

  
(Kritika Raina) JKAS, 06.06.2024

  
06/06

**Under Secretary to the Government.**