



OFFICE OF THE DEAN PLANNING & DEVELOPMENT

UNIVERSITY OF JAMMU

Order

In the interest of administration and smooth functioning of University Works Department, it is hereby ordered that the following Engineers / officials shall look after the routine repairs/renovations works of various Departments/infrastructure/buildings/off site-campuses assigned to them.

Main Campus/Old Campus/IMFA		
S. D No	Name of Officials	Place of Posting
1.	1. Er. Akash Bhola, A.E.E 2. Er Anil Kumar, J.E 3. Sh. Anil Sharma, Works Supervisor, 4. Sh. Sidarth Sharma, Works supervisor. 5. Sh. Kewal Kumar, Plumber	1) HRDC Building 2) Education Department 3) Part portion of Upper Campus Viz Staff Quarters (C, D & E Type) 4) All Boys Hostels 5) Directorate of Distance Education (Old and New building) 6) Examination / PCP halls near DDE 7) Psychology Department 8) Sociology and Education Department 9) Gen Zorawar Singh Complex 10) School of Biotechnology 11) The Law School 12) Home Science 13) Physics/ Electronics Departments 14) The Business School 15) Natural History Museum 16) SHTM/DSRS 17) Sports and Physical Education Department (Old and New) 18) Sports Hostel 19) Gymnasium hall and Play fields 20) Human Genetics.
2.	Er. Rajeev Kumar A.E.E Er. Rohit Kotwal, JE Sh. Neeraj Sharma, Works Supervisor. Sh. Rattan Chand, Plumber	1) Lower residential area campus 2) All Faculty and Staff Qtrs (Duplex, A, B, C, D, E & AB) type 3) Main Guest House 4) Faculty transit building 5) New car Parking, 6) All Girls Hostels 7) HRDC Guest house near Tawi bridge. 8) Zoological Park. 9) Old University Campus (All Faculty and Staff Qtrs, Hostels etc) 10) IMFA Poonch House TallabTillo (Whole Campus)
3 (A)	Er. Shami Kumar, A.E Er. VikasVaid, J. E Sh. Deepak Uppal, Works Supervisor. Sh. Sukhdev Raj, Plumber.	1) Law Department, 2) Math/Stats Departments, 3) Geography/Geology and Disaster Management Department, 4) Bio Sciences Departments,

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		5) Chemistry Department, 6) USIC, 7) Environmental sciences building. 8) Computer sciences Department, 9) IT building, 10) Cactus Garden and Botanical Gardens. 11) Arboriculture Wing 12) Health Centre
3 (B)	Er. Aftab Ahmed A.E Er. VikasVaid, J. E Sh. Sobind Singh, Works Supervisor. Sh. Kewal Kumar, Helper Sh. Ram Kumar, Plumber (ABN)	1) Dhanvantri Library 2) Administrative Blocks(I&II) 3) Examination Blocks (I&II) 4) Examination Halls near JK Bank 5) Brigadier Rajinder Singh Auditorium 6) Social Sciences Block, 7) Life Long Learning Department 8) Information/DRS Block, 9) Languages Block, 10) UWD Building 11) SPV 12) Security Office
Bhadarwah and Kishtwar Campus		
1	Er. Santosh Kotwal, A.E Sh.Hashim, Plumber Sh. Akash Chib, Electrician Sh. Ravinder Kumar, Electrician	All Civil and Sanitary works related to Bhaderwah Campus (if required) the work done claims/ bills shall be further certified as checked in full by Er. Rajeev Kumar. and Kishtwar Campus. (if required) the work done claims/ bills shall be further certified as checked in full by Er. Akash Bhola.
Electric Works		
1	Er. Jeevan Thakur, A.E.E Er.Varinder Sharma, JE Sh. Sukhdev Singh, Technical Assistant Sh. Charanjeet Singh, Electrician	All electrical works at main campus, old campus. IMFA and other off site Campuses.

Note: in case of Sub Division III (A) and III (B) to be looked after by Er. Shami Kumar and Er. Aftab Ahmed respectively, if required, the work done claims/ bills shall be further certified as checked in full by either of the AEE's.

Further Following Engineers/officials shall look after the Civil and Sanitary works related to Off Site Campuses		
S.No	Name of Official	Name of Campus
1.	Er. AkashBhola, A.E.E Er. Anil Kumar, J.E	Poonch Campus.
2.	Er Rajeev Kumar, A.E.E Vikas Vaid, J.E	Udhampur Campus.
3.	Er. Shami Kumar A.E Er. Rohit Kotwal, J.E	Reasi Campus.
4.	Er. Aftab Ahmed A.E Er. VikasVaid, J.E	Kathua Campus.

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- All the NAAC related Repairs/renovations works shall be distributed according to the area wise distribution among the Engineers.
- Apart from above, the major new works shall be allotted (Project wise) to the abovementioned Engineers from time to time.

➤ All the above mentioned Engineers shall handover the charge to the concerned Engineer along with the upto date work done claims.

No. Dev/24-25/510/104-205
Date: 08-05-2024.

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Dean Planning and Development
University of Jammu

Copy to:

1. Spl. Secretary to the Vice Chancellor, University of Jammu for the kind information of the Worthy Vice Chancellor please
2. Sr.P.A. to the Dean Academic Affairs /Dean Research Studies
3. Sr.P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/MMTTC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women Studies/ Centre for IT Enabled services & Management/
5. All Rectors / Directors of the campuses of the University
6. Dean Students Welfare/Provosts (Boy's/Girl's Hostels)/Dean Student Placement
7. All Heads of the Teaching Departments of the University
8. I/c General Zorawar Singh Auditorium
9. I/c Librarian, Dhanvantri Library
10. I/c Director, Computer Centre
11. Sr. P.A. to Joint Registrar (Exams)/(CDC/DDE./Finance)
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Dy. Registrars/Assistant Registrars
16. Executive Engineer/Manager Guest House
17. PRO to VC, VC Secretariat
18. Security Officer
19. All Sections