



Government of Jammu and Kashmir
GENERAL ADMINISTRATION DEPARTMENT
Civil Secretariat, J&K

Subject: Appointment of Multitasking Staff (Orderlies) in the J&K Secretariat (Subordinate) Service.

Reference: i) O.M. No. GAD/MTG0RBIV/267/2022-09-GAD dated 27.10.2022 from Monitoring Section, General Administration Department.

ii) Letter No. SSB/Secy/Class-IV/2021/6273-78 dated 18.10.2022 from J&K Services Selection Board.

Government Order No.1292-JK(GAD) of 2022
Dated:29.10.2022

On the recommendations of the J&K Services Selection Board, sanction is hereby accorded to the appointment of following candidates as Multitasking Staff (Orderlies) in the J&K Secretariat (Subordinate) Service in the Pay Level of SL-1 (14800-47100), with immediate effect:

S No	Name	Parentage	Address	Category
1.	Basharat Bashir Alaie	Bashir Ahmad Alaie	Trichal, Pulwama	OM
2.	Manpreet Kour	Baldev Singh	143 C Dashmesh Nagar, Digiana Jammu	OM
3.	Aiman Gulzar Rah	Gulzar Ahmad Rah	446/2 Habbakadal, Badiyar Balla, 2 Srinagar	OM
4.	Anayatullah Shafi Rashi	Muhammad Shafi Rashi	Ri3 Reshi Mohallah Rakhi Gundimanher Sogam Lolab Kupwara	OM
5.	Rizwan Nabi Kar	Ghulam Nabi Kar	5 Bunpora Bakiaker Kupwara	OM
6.	Zahid Ahmad Ganie	Mohammad Yousuf Ganie	Ganiepora Shangus Anantnag	OM
7.	Anis Ahmad Bhat	Manzoor Ahmad Bhat	24 Nowgam Devsar Kulgam	OM
8.	Shakir Ahmad Laway	Muhammad Irman Laway	E-570 Herpora Bugam Kulgam	OM
9.	Danish Farooq Ahmed	Farooq Ahmad Dar	24 Bagwanpora, Suthu Srinagar	OM
10.	Tanzeela Zahoor	Zahoor Ahmad Mir	577 Mirabad Safapora Ganderbal	OM
11.	Junaid Shakeel Tak	Shakeel Ahmad Tak	57 Jan Mohalla/10 Shopian	OM
12.	Kamran Nazir	Nazir Ahmad Mir	1 Thindipora Road Batpora, Kralpora Kupwara	OM
13.	Aryan Baloria	Rajinder Singh Baloria	V. P. O. Bhalwal Jammu	OM
14.	Owais Taj	Tajamul Hussain Bhat	Naroo Ichigam Budgam	OM

15.	Lone Zeeshan Nazir	Nazir Ahmad Lone	L-30 Nathipora Sopore Baramulla	OM
16.	Shahid Syed Tantary	Mohammad Syed Tantary	220 Gundirehman Ganderbal Ganderbal	OM
17.	Yasir Majeed	Abdul Majeed Rather	Lalgam Tral Pulwama	OM
18.	Sofura Mushtaq	Mushtaq Ahmad Thoker	Thoker Mohalla Shairabad Pulwama	OM
19.	Shadab Rasool Zargar	Gulam Rasool Zargar	43 Jamia Mohalla Pattan Baramulla	OM
20.	Owais Khurshid	Khurshid Ahmad Parray	F.42 Mutalhama Kulgam	OM
21.	Syed Junaid Razvi	Syed Manzoor Razvi	Kathi Maidan Alamgari Bazar Srinagar	OM
22.	Abida Ashraf	Mohd Ashraf Guroo	Na Parimpora Srinagar	OM
23.	Ubaid Nisar	Nisar Ahmad Mir	Zoonimar Nowshera Srinagar	OM
24.	Amir Bashir	Bashir Ahmad Ganie	29 Kurhama Ganderbal	OM
25.	Aasif Altaf	Mohammad Altaf Wani	125 Khandvaw Mohalla Newa Pulwama	OM
26.	Sajid Fayaz Bhat	Fayaz Ahmad Bhat	84 Kulangam Bagh Handwara Kupwara	OM
27.	Junaid Ahmad Bhat	Muhammad Akbar Bhat	426 Bhat Mohalla Sursona Anantnag	OM
28.	Umar Ramzan	Mohammad Ramzan Magray	Kaisermulla Chadoora Budgam	OM
29.	Waqaz Anjum	Tanveer Hussain	Ward No. 3 Fazalabad Poonch	RBA/ HCL
30.	Lateef Nabi Sheikh	Late Ghulam Nabi Sheikh	23 Bunpora Krumhoora Kupwara	RBA
31.	Ishtiyahq Ahmad Bhat	Abdul Rashid Bhat	52 Ara Khushipora Danger Pora Anantnag	RBA
32.	Masroor Bashir Lone	Bashir Ahmad Lone	Hardpora Akingam Achabal Anantnag	RBA
33.	Pardeep Singh	Kulwant Singh	Near Gurdawara , Dalawsh Khurad, Budgam	RBA
34.	Wani Rawshid Farooq	Farooq Ahmad Wani	150 Wedipora Hardapanzoo Budgam	RBA
35.	Romey Jan	Mohammad Yousuf Matoo	26 Main Chowk Ahagam Keegam Shopian	RBA
36.	Waqar Nazir Lone	Nazir Ahmad Lone	Hardpora Achabal Anantnag Nai Basti	RBA
37.	Saqib Ahmad Pala	Bashir Ahmad Pala	97 Batapora Qaimoh Kulgam	RBA
38.	Zubair Qadir	Ghulam Qadir Tantray	200 Herpora Zachaldara Kupwara	RBA
39.	Shabir Salaria	Anwar Hussain	H No. 90 Gole Gujral Munshi Chak Near Amar Colony Ward No. 32 Jammu	Social Caste
40.	Vikas Katarya	Kewal Krishan	7 Bassi Khurd Samba	Social Caste
41.	Nitesh Kumar	Parshotam Kumar	Village Chandla P.O Jakh Vijaypur Samba	Social Caste
42.	Smile Bharti	Raj Kumar	Thalori Gujran Vijaypur Samba	SC
43.	Samrat Thukral	Surinder Kumar	Ban Sultan Jammu	SC
44.	Deepu Bawa	Harbans Lal	H No 86 W No 10 Bishnah Jammu	SC
45.	Shubam Kumar	Janak Raj	Ward No. 6 Chak Malal Jammu	SC

Handwritten signature/initials

46.	Sumit Kumar	Bodh Raj	Ward No. 7 Lalyal Jammu	SC
47.	Radhey Raman Dogra	Jagan Nath Dogra	Ward No 8 Akhnoor Jammu	SC
48.	Kulbir Singh	Suba Singh	Changia Jammu	ALC/IB
49.	Ashu Devi	Krishan Lal	Krishna Nagar 7 Chak Malal Jammu	ALC/IB
50.	Sonia Choudhary	Sh. Krishan Lal	Ward No. 1 Langer Rajouri	ALC/IB
51.	Shubam Sharma	Joginder Pal	Vill Chumbian Po Vijaypur Samba	ALC/IB
52.	Mamta Kumari	Jung Bahdur	Chaprial Pallanwala Jammu	ALC/IB
53.	Didar Singh	Ghar Singh	Dhanger 3 Jammu	OM/ HCV
54.	Taranjit Kaur	Avtar Singh	Near Peer Baba Chak Prema Jammu	EWS
55.	Akshay Kumar	Ashoni Kumar	Badyal Brahamana Near Gov High Girls School Badyal Brahamana Jammu	EWS
56.	Sahil Sharma	Romesh Chander	Choura Choura Jammu	EWS
57.	Sunaina Mehta	Anil Mehta	Vpo Paloura Ward No 60 Opp Raina Hr Sec School Paloura Jammu	EWS
58.	Natwar Sadotra	Parveen Sharma	1 Near Mandir Said Garh Jammu	EWS
59.	Akash Mehta	Vinay Mehta	H No. 212 Lower Roop Nagar Near Nand Public School Jammu	EWS
60.	Farman Ali	Abdul Kareem	Ward No. 3 Kala Bata, Dera Chowadhi Sainik Colony Jammu	ST
61.	Abu Hamza	Liaqat Hussain	302 133 Kohalian Mohra Bachhai Poonch	ST
62.	Idress Ahmed	Mohd Razaq	W.No 3 Kallar Kattle Poonch	ST
63.	Sunil Sharma	Sudarshan Kumar	Upper Jandial Post Office Jandial Jammu	EWS
64.	Rajesh Chowdhary	Madan Lal	90 Prem Nagar, Jogi Gate Road Jammu	EWS
65.	Rashmi Sharma	Rameshwar Kumar Sharma	H No. 454 Near Peer Baba Nai Basti Jammu	EWS
66.	Layakit Hussian	Mohd Munshi	Ward No 8 Ari Plaser Ari Poonch	ST
67.	Aafia Kahtoon	Shamash Din	Greater Kailash Lower Chowadhi Jammu	ST
68.	Saleem Ahmed	Mohd Sadiq	Ward No 4 Parat Poonch	ST
69.	Wasim Akram	Abdul Karim	Madhana Sadyal Khara Madhana Samba	ST
70.	Imrana Kosser	Mohd Yaqoob	Kashmiri Kalaban Poonch	ST
71.	Imran Khan	Shabir Hussain	Tarah Tarah Jammu	ST
72.	Imtiaz Ahmed	Nazir Hussain	Dhargloon Mendhar Dhargloon Poonch	ST
73.	Rahil Sharma	Charanjeet Sharma	101 6 Lamberi Rajouri	PSP
74.	Ashish Singh	Angrez Singh	Sunderbani Bhajwal Rajouri	PSP
75.	Nadeem Khan	Ghulam Haider Khan	1 Surankote Bufliaz Poonch	PSP/ HCM
76.	Mohinder Singh	Chet Ram	Ward No.2 Amroh Udhampur	OM/ ESM

7 mb
7 mb

77.	Madan Lal	Girdhari Lal	Vpo- Chandwan Kathua	Social Caste/ ESM
78.	Ram Pal	Dev Raj	Bain Post Office Pangdour Teh & District Samba	OM/ ESM

The appointees shall report to the Additional Secretary to the Government, General Administration Department (Establishment), within a period of twenty one (21) days from the date of issuance of this order and such candidates who fail to join within the stipulated time, shall forego their right to appointment, and the same shall be deemed to have been cancelled *ab-initio* without any further Notice.

The appointees shall be allowed to join only on the production of the following certificates (in original) to be verified subsequently:

- i. Academic/Qualification Certificates.
- ii. Matriculation/Date of Birth Certificate.
- iii. Health Certificate from the concerned Chief Medical Officer of the District.
- iv. Domicile Certificate issued by the Competent Authority.
- v. Certificates from the District Industries Centre (DIC) and District Employment & Counseling Centre to the effect that no loan under any self employment scheme has been availed by the appointee.
- vi. Valid relevant Category Certificate, if any applicable.

The appointment of the above candidates shall further be subject to the following conditions:

- a. The clearance received from the Criminal Investigation Department, J&K is provisional and it shall be mandatory for the appointees to fill in the Verification Rolls (V-Rolls) as available through the online mode under the Electronic Employment Verification System (EVS). Any false information provided by the appointees or an adverse finding subsequent to the V-Roll submitted electronically shall result in cancellation of appointment without any further notice.
- b. Each appointee shall furnish an Undertaking in the shape of an Affidavit as per Annexure-A to this Order;
- c. The salary of the appointees shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate and Final Character & Antecedents Report is received from the concerned Authorities/Agency.
- d. The appointees shall be on probation for a period of two years.
- e. The appointment of the candidates shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
- f. The inter-se-seniority of the appointees in the J&K Secretariat (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.

Handwritten initials: mb, J&K

- g. The appointment of the above appointees shall be cancelled ab-initio, if it is found that they possess higher qualification than the prescribed one at any stage and he/she shall also be liable for criminal prosecution under law.
- h. The appointment of the above appointees shall be subject to outcome of writ petition(s), if any, pending before Competent Court of law.

By order of the Government of Jammu and Kashmir.

Sd/-

(Dr.Piyush Singla) IAS

Secretary to the Government

Dated:29.10.2022

No. GAD-ESTB/254/2021-02-GAD

Copy to:

1. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
2. Director, Archives, Archaeology and Museums, J&K.
3. Director, Information, J&K, with the request to kindly get this order published in two leading News Papers both at Srinagar and Jammu for information of the concerned.
4. Director Finance, General Administration Department.
5. Director, Estates Department, Jammu/Kashmir.
6. Secretary, J&K Services Selection Board.
7. Senior Superintendent of Police (Security), J&K Civil Secretariat.
8. Private Secretary to Chief Secretary, J&K.
9. Private Secretary to Secretary to the Government, General Administration Department.
10. Concerned candidates for information and compliance.
11. Government Order file (w.2.s.c.).
12. Stock/Personal files.


(Shakeeb Arsallan)JKAS

Under Secretary to the Government

**Annexure-A to Government Order No.:1292-JK(GAD) of 2022
dated:29.10.2022**

Affidavit

I _____ S/o, D/o, Shri _____
R/o _____ Aadhaar No. _____ do hereby
undertake as under:

1. That, if on verification, my qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, my appointment as Orderly in the J&K Secretariat (Subordinate) Service shall be deemed to have been cancelled *ab-initio*.
2. That, I have no criminal records and do not face any criminal proceedings in any Court of Law. If this is found to be incorrect, I shall be liable for removal from the provisional appointment as Multitasking Staff (Orderly) in the J&K Secretariat (Subordinate) Service;
3. That, if at any later stage, it is found that I am in possession of lower/higher than the prescribed qualification, my appointment as Multitasking Staff (Orderly) shall be liable for cancellation;
4. That, in case any statement as at (1) to (3) above is proved to be false, I shall be liable for disciplinary proceedings under law.

Deponent

Verification:

The averments mentioned herein above are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Deponent